



Inter American University of Puerto Rico  
Office of the Dean of Academic Affairs

SATISFACTORY ACADEMIC PROGRESS POLICY

**ACADEMIC AGREEMENT**

*Undergraduate Level*

Identification Number										Father's Surname					Mother's Maiden Surname					Name					Initial									
Campus										Home Address										Mailing Address														
Home Telephone																																		
Mobile Phone																																		
E-mail																																		
Program of Study										Program Grade Point Average (GPA)					General Grade Point Average (GPA)					A) Total Earned Hours _____					B) Total Attempted Hours _____					C) Pace of Completion (A/B) _____				

**Instructions**

- All students on academic probation and all students who wish to appeal the loss of eligibility to receive financial aid or an academic suspension must develop, with the help of an academic advisor or professional counselor, an Academic Agreement that will enable them to achieve satisfactory academic progress within a specific period of time.
- Verify your academic record. For this, you must print a credit transcript, available at [www.inter.edu](http://www.inter.edu) by selecting the following links: InterWeb / Student Services / Student Record / Transcript.
- To determine the courses that you must take according to your program of study course sequence plan, print the Preliminary Academic Evaluation by selecting the following links: InterWeb / Student Services / Student Record / Preliminary Academic Evaluation.
- In the spaces provided below, indicate the terms and dates of the terms in which you will enroll, the courses you will take, and the grades you must obtain in order to achieve satisfactory academic progress. You must give priority to repeating the courses you have failed. If you receive your financial aid in **semesters**, you must complete **two terms**; if in **trimesters**, you must complete **three terms**; and if in **quarters (bimesters)**, you must complete **four terms**. (If you have questions about how your financial aid is distributed, you may contact your campus' Office of Financial Aid.)
- Discuss your Academic Agreement with a professional counselor or an academic advisor. He will help you complete and validate the final agreement. He will help you decide which courses to take and the grades you must obtain in order to achieve the GPA and pace of completion you need to reach satisfactory academic progress.

**NOTE: When discussing this academic agreement with the student, the professional counselor or academic advisor may verify the student's GPA, pace of completion and academic evaluation using the Satisfactory Academic Progress Policy reports.**

Period this agreement covers:	From term:	To term:
	Date:	Date:

ACADEMIC AGREEMENT				
FIRST TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				Total Honor Points Total Credits _____ Required completion rate (pace) for the term _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
Total Credits			Total Honor Points	

SECOND TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>  Required completion rate (pace) for the term  _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

THIRD TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>  Required completion rate (pace) for the term  _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

FOURTH TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> <u>Total Credits</u>  Required completion rate (pace) for the term  _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				
1.				
2.				
		Total Credits	Total Honor Points	

Check other services that you will use to improve your academic performance

<input type="checkbox"/> Tutoring	<input type="checkbox"/> Study Groups	<input type="checkbox"/> Visits an academic advisor	<input type="checkbox"/> Others: _____
<input type="checkbox"/> Mentoring	<input type="checkbox"/> Information Access Center (Library)	<input type="checkbox"/> Visits a professional counselor	

Approved      Signature of academic advisor or professional counselor: \_\_\_\_\_  
 Name of academic advisor or professional counselor: \_\_\_\_\_  
 E-mail of academic advisor or professional counselor: \_\_\_\_\_

**Comments/Observations:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I certify that I have discussed this Academic Agreement with the academic advisor of my program of study or with the professional counselor, and that **I am committed to comply with the terms herein established.** I understand that any changes in the courses herein agreed upon must be authorized by the advisor. I also understand that I may lose eligibility for federal or state funds if I fail to comply with the conditions set forth in this agreement.

\_\_\_\_\_  
 Student's signature

\_\_\_\_\_  
 Date

**ACADEMIC AGREEMENT: ADDITIONAL TERMS (ONLY WHEN NECESSARY)**

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> Total Credits _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term _____
1.				
2.				
			Total Credits	Total Honor Points

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> Total Credits _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term _____
1.				
2.				
			Total Credits	Total Honor Points

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> Total Credits _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term _____
1.				
2.				
			Total Credits	Total Honor Points

ADDITIONAL TERM:			DATE:	
Courses	Credits	Expected Grade A=4; B=3; C=2	Honor Points Credits x grade points	Grade Point Average (GPA) expected at the end of the term
1.				<u>Total Honor Points</u> Total Credits _____
2.				
3.				
4.				
5.				
Alternative courses (if necessary)				Required completion rate (pace) for the term _____
1.				
2.				
			Total Credits	Total Honor Points

Signature of academic advisor or professional counselor: \_\_\_\_\_ Date \_\_\_\_\_

Student's signature: \_\_\_\_\_ Date \_\_\_\_\_